

Architectural Improvements Application Deerfield Park Homeowners' Association

BEFORE beginning any exterior improvement project, submission of this completed application to the Deerfield Park Homeowners' Association Architectural Control Committee is required.

This application process is in accordance with the Declaration of Covenants, Conditions and Restrictions (CC&R's) and Design Guidelines for Deerfield Park Homeowners' Association.

Instructions:

This is to assist the homeowner in ensuring the application submittal includes all information necessary for a thorough review process.

Projects include, but are not limited to the following:

- House Construction
- Landscaping, Irrigation, and Drainage
- Fence, Wall, Screening Device
- Any exterior project requiring a building permit from the City of Rifle

Before work on the project begins, the homeowner must supply the Association Manager with a copy of:

- The selected contractor's certificate of necessary insurance coverage.
- All required building permits.

The Architectural Control Committee will use the information provided to evaluate your application. A majority of committee members is required for application approval. The Committee shall approve or disapprove any plan or request within thirty (30) days. Homeowners must notify the Architectural Control Committee when work has been completed.

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Homeowner / Project information:

NAME: _____

PROJECT ADDRESS: _____

YOUR MAILING ADDRESS: _____

YOUR PRIMARY PHONE: _____ MOBILE PHONE: _____

YOUR EMAIL: _____

SUBMITTAL DATE: _____

Your description of the proposed project(s):

Submit documents noted below:

- _____ 1) Site Plan drawings to scale to include address and locations for patios, decks, walkways, and any other exterior improvements.
- _____ 2) Architectural Drawings to scale to include all dimensions, elevation, and other design details; show in detail how Project attaches to the Unit.
- _____ 3) Material Specifications to include manufacturer, model numbers, material type, fastener types, stains, colors, and installation procedures. Attach manufacturer's Specifications.
- _____ 4) Landscape/Irrigation plans to include the planting plan (areas of placement for trees, shrubs, ground cover, drip irrigation, etc.), plant material listed by species of trees and shrubs, ground cover material with weed control barrier material.

Homeowner acknowledgements and agreements:

I, _____, acknowledge and agree to the following five points:

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- 1) Compliance: Construction of improvement projects which are determined to be not compliant with this application and conditions of approval issued by the Architectural Control Committee, may lead the committee to require removal or reconstruction of said improvement, to come into compliance, or may lead to litigation initiated by the Deerfield Park Homeowners' Association Board of Directors to enforce compliance.
- 2) Changes: Any change to the approved plan requires that I submit a revised application for approval. I agree that I will not proceed with the revised plan until approved by Deerfield Park Homeowners' Association.

3) Completion:

I _____ (*initials*) agree that this project shall be promptly completed in accordance with the plans and specifications approved by the Deerfield Park Homeowners' Association Board of Directors, at my sole cost and expense.

4) Owner Responsibility:

I _____ (*initials*) shall be fully responsible for any and all losses, injury and/or damage to person(s) or property, and any and all claims, demands, or causes of action whatsoever, of any nature and kind, asserted by any person and alleged to arise from or in connection with the Project.

5) Indemnification:

I _____ (*initials*) agree to fully and unconditionally indemnify and hold Deerfield Park Homeowners' Association harmless from all loss, injury and/or damage to person(s) or property (including but not limited to common elements of Deerfield Park Homeowners' Association and all property for which the Deerfield Park Homeowners' Association is responsible), and any and all claims, demands, of causes of action whatsoever, of any nature and kind, asserted by any person and alleged to arise from, in connection with, or resulting from the Project and/or my actions in furtherance thereof.

Homeowner's Signature

Date

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Architecture Committee Action

Regarding the proposed Application for Improvement:

Submitted by: _____

Date: _____

Description: _____

The application is APPROVED. _____ (initialed by committee member.)

Conditions (if any):

(Or, if applicable.) The application is DISAPPROVED for the following reasons:

Signed for the Architectural Control Committee by:

Print Name Signature & Date

Print Name Signature & Date

Board of Directors Member Signature & Date